



SAN BRUNO PARKS & RECREATION COMMISSION

MINUTES

April 15, 2015

1. **Chair Michael Palmer** called the meeting of the San Bruno Parks and Recreation Commission to order at 7:00 p.m.
2. **PRESENT AT MEETING** – Commissioners: Chair Palmer, Vice-Chair Pierce, Commissioner Gonzalez, Greenberg, Melendrez, Zamattia, Youth Commissioner Chin EXCUSED: Commissioner Davis, Nigel. Staff: Director Burns, Superintendent Brewer, Executive Assistant Mattias.
3. **ANNOUNCEMENTS:**
 - a. **Chair Palmer** announced Jackie Mattias' retirement after 27 years of City employment. He then read aloud a personal dialogue of remembrance and recognition for all of Jackie's service. **Executive Assistant Mattias** made a closing statement of thanks.
 - b. **Superintendent Brewer** noted that registration flyers will be available for the Commissioners' Workshop soon, and interested Commissioners should notify the Department. All Commissioners are eligible. **Commissioners Greenberg** has expressed interest.
4. **PRESENTATIONS:**
 - a. **Leslie Hatamiya**, Executive Director of the San Bruno Community Foundation, spoke about her responsibilities to the Foundation Board, noting that the \$70 million restitution fund by PG&E will be disbursed in the areas that the community feels it is most needed. The foundation has named their first step in this disbursement process "The Community Engagement and Listening Campaign". It will be launched by the end of April. There will be three town hall meetings between May and June at different locations throughout the city. These meetings are open to the public. An online survey/discussion board will also be available for the public to utilize. Postcards will be sent to all residents specifying the dates and times for each meeting. The grant making policy and investment policy will be approved by the City Council. **Chair Palmer** has asked if there is a separate website for the foundation. **Mrs. Hatamiya** responded that one is in development and will be named sbcf.org.
 - b. **Community Member Jim Brown** made a short presentation regarding San Bruno Youth Baseball **President Ray Scarabosio** and his involvement and contribution to San Bruno through the Youth Baseball organization. **Mr. Brown** recognized the efficiency, ethics and professionalism of **Mr. Scarabosio's** leadership of the Pee Wee league. **Commissioner Greenberg, Chair Palmer and Vice-Chair Pierce** offered their praises for his leadership abilities. **Chair Palmer** then read and presented the plaque to **Mr. Scarabosio**, who very humbly took to the podium to express his gratitude.

5. REVIEW OF AGENDA: None

6. APPROVAL OF MINUTES: **MSC Greenberg/Palmer to approve the Minutes of the March 18, 2015 meeting.**

7. PUBLIC COMMENT: None

8. CONDUCT OF BUSINESS:

- a. **Director Burns** suggested implementing a stronger focus on community participation in the Adopt a Park Program. **Parks Field Supervisor Dan Barros** will be responsible for the program's implementation. **M/S Gonzales/Zamittia to approve the recommendation to City Council of proposed modifications to the Adopt a Park Program. Passed unanimously.**
- b. **Director Burns** noted that the Centennial tiles will be unveiled on May 2 at Operation Clean Sweep prior to lunch and after the volunteers have returned from their projects. Regarding Water Conservation measures, **Director Burns** noted the initiatives that the City of San Bruno will adopt in relation to the parks. Irrigation of outdoor areas will now only occur on two designated days per week. City Council has approved a smart meter program to monitor water usage in the city's parks. Planned installation will occur within the next six months. **Director Burns** will forward a staff report presented by **Public Services Deputy Director Jim Birch** to the City Council. **Commissioner Pierce** asked about the status of the broken irrigation at Crestmoor Field. **Director Burns** also noted that scheduled repairs for Crestmoor field are in progress and are planned for completion by the end of June.

9. REPORT FROM COMMISSIONERS:

- a. **Britany Chin**, Youth Representative, noted that the Capuchino Spirit Squad placed in the top 10 at Nationals. Tryouts for 2015-16 school year are currently taking place. The Relay for Life fundraiser will be held at Capuchino on April 25
- b. **Commissioner Pierce**, noted that AYSO held a clean-up day at Crestmoor field, in cooperation with the Parks and Recreation Department. The group will hold a future clean-up day to continue repairs to the facility.
- c. **Commissioner Greenberg** noted that everyone should have received their Summer Activity Guide in the mail. The Community Services Department is now taking applications orders for the plaques to be placed on the Memorial Recognition Sculpture. The information and application are located in the summer Activity Guide. **Superintendent Brewer** noted that two orders for the Sculpture name engraving opportunity have already been placed. Junior Giants signups are fast approaching, and their website is now launched.

10. AGENDA BUILDING:

- Additional information on Water Conservation
- Posey Parade / Involvement of the Parks and Recreation's in the event

11. ADJOURNMENT: **Chair Palmer** adjourned the meeting at 7:57pm.

Respectfully Submitted,

Danielle Brewer
Parks and Recreation Superintendent